

**ANNUAL PROCUREMENT PLAN - NON-COMMON SUPPLIES AND EQUIPMENT (APP-NON-CSE) 2021 FORM**

Note: Consistent with Memorandum Circular No. 2020-1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before **October 31, 2020**.  
 Department/Bureau/Office: SULU STATE COLLEGE (SSC) Agency Account Code: n/a Contact Person: DR. CHARISMA S. UTUTALUM, CESE  
 Region: Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) Organization Type: State Universities and Colleges (SUCs) Position: SUC President II  
 Address: Capitol Site, Jolo, Sulu E-mail: sulustatecollege2018@gmail.com  
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OTHER CATEGORIES	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year					
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT	
1	Kulintang, Agong, Buwa, Buras, Gandang	Set	1	0	0	0	1	500,000.00	0	0	0	0	0	0	0	0	0	0	0.00	1.00	500000.00	500000.00
2	Kulitan ( 6panel blue and 6 panel golden yellow	Panel	12	0	0	0	12	1,200,000.00	0	0	0	0	0	0	0	0	0	0	0.00	12.00	100000.00	1200000.00
3	Costume (Laph, Batawi, Sawwai, Berino, Habel Tyshian, pis Syablit, syablan	Set	25	0	0	0	25	#####	0	0	0	0	0	0	0	0	0	0	0.00	25.00	400000.00	10000000.00
4	10 Rolls of Punji Cloth (Assorted Color)	Roll	10	0	0	0	10	400,000.00	0	0	0	0	0	0	0	0	0	0	0.00	10.00	400000.00	400000.00
5	Studio Mirror	Panel	1	0	0	0	1	150,000.00	0	0	0	0	0	0	0	0	0	0	0.00	1.00	150000.00	150000.00
6	Dressing Room Cabinet	Piece	1	0	0	0	1	50,000.00	0	0	0	0	0	0	0	0	0	0	0.00	1.00	50000.00	50000.00
7	MULTI-CAB	unit	1	0	0	0	1	180,000.00	0	0	0	0	0	0	0	0	0	0	0.00	1.00	180000.00	180000.00
8	STUDENT LOAN		1	0	0	0	1	200,000.00	0	0	0	0	0	0	0	0	0	0	0.00	1.00	200000.00	200000.00
9	SCHOLARSHIP DISBURSEMENT		10	0	0	0	10	1,000.00	0	0	0	0	10	1,000.00	0	0	0	0	0.00	20.00	100.00	2000.00
10	AIRLINE TICKETS	Tickets	0	0	0	0	8	80,000.00	0	0	8	8	80,000.00	0	0	0	8	80,000.00	32.00	32.00	10000.00	320000.00
11	CAR(Sedan Hatchback) engine displacement not exceeding 2200 cc for diesel	Unit	0	0	0	0	0	0.00	0	0	1	1	2,000,000.00	0	0	0	0	0	0.00	1.00	2000000.00	2000000.00
12	MULTI-PURPOSE VEHICLE (MPV) engine displacement not exceeding 1500 cc for gasoline	Unit	0	0	0	0	0	0.00	0	0	1	1	2,000,000.00	0	0	0	0	0	0.00	1.00	2000000.00	2000000.00
13	MULTI-PURPOSE VEHICLE (MPV) engine displacement not exceeding 2500 cc for diesel	Unit	0	0	0	0	0	0.00	0	0	1	1	2,000,000.00	0	0	0	0	0	0.00	1.00	2000000.00	2000000.00
14	PASSENGER VAN engine displacement not exceeding 3000 cc for diesel	Unit	0	0	0	0	0	0.00	0	0	1	1	2,000,000.00	0	0	0	0	0	0.00	1.00	2000000.00	2000000.00
15	MINI-BUS engine displacement not exceeding 4500 cc for diesel	Units	0	0	0	0	0	0.00	0	0	2	2	#####	0	0	0	0	0	0.00	2.00	7000000.00	14000000.00
16	NEOSEP	Piece	500				500	0.00	0	0	0	0	0.00	500	0	0	0	0	0.00	1,000.00	0.00	0.00
17	BIOGESSIC	Piece	500	0	0	0	500	0.00	0	0	0	0	0.00	500	0	0	0	0	0.00	1,000.00	0.00	0.00
18	MEDICOL	Piece	500	0	0	0	500	0.00	0	0	0	0	0.00	500	0	0	0	0	0.00	1,000.00	0.00	0.00
19	METFORMIC ACID	Piece	500	0	0	0	500	0.00	0	0	0	0	0.00	500	0	0	0	0	0.00	1,000.00	0.00	0.00
20	BIOFLU	Piece	500	0	0	0	500	0.00	0	0	0	0	0.00	500	0	0	0	0	0.00	1,000.00	0.00	0.00
21	TUSERAN	Piece	500	0	0	0	500	0.00	0	0	0	0	0.00	500	0	0	0	0	0.00	1,000.00	0.00	0.00
22	KREHIL S	Piece	500	0	0	0	500	0.00	0	0	0	0	0.00	500	0	0	0	0	0.00	1,000.00	0.00	0.00
23	ALAXAN	Piece	500	0	0	0	500	0.00	0	0	0	0	0.00	500	0	0	0	0	0.00	1,000.00	0.00	0.00
24	LORIMIDE	Piece	100	0	0	0	100	0.00	0	0	0	0	0.00	100	0	0	0	0	0.00	200.00	0.00	0.00
25	HYOSCINE	Piece	100	0	0	0	100	0.00	0	0	0	0	0.00	100	0	0	0	0	0.00	200.00	0.00	0.00
26	PLASTIL	Piece	100	0	0	0	100	0.00	0	0	0	0	0.00	100	0	0	0	0	0.00	200.00	0.00	0.00
27	FERROUS SULFATE	Piece	100	0	0	0	100	0.00	0	0	0	0	0.00	100	0	0	0	0	0.00	200.00	0.00	0.00
28	DIPHENHYDRAMINE	Piece	100	0	0	0	100	0.00	0	0	0	0	0.00	100	0	0	0	0	0.00	200.00	0.00	0.00
29	SPIRIT OF AMMONIA	Piece	12	0	0	0	12	0.00	0	0	0	0	0.00	12	0	0	0	0	0.00	24.00	0.00	0.00
30	PLASTER	Piece	12	0	0	0	12	0.00	0	0	0	0	0.00	12	0	0	0	0	0.00	24.00	0.00	0.00
31	OMEGA	Piece	12	0	0	0	12	0.00	0	0	0	0	0.00	12	0	0	0	0	0.00	24.00	0.00	0.00











30	CPASCUP SEMINAR		1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00		
31	PASATAF SEMINARS		1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	0	0	0	0	0	0	0	0.00	0.00		
<b>REPAIRS AND MAINTENANCE</b>																															
1	Study Kiosk Area per Department	Kiosk	8	0	0	8	800,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	100000.00	800000.00	
2	Repainting of the Office's walls and ceiling		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
3	stair on the corridor		1	0	0	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	50000.00	50000.00	
4	roof of the building		1	0	0	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	50000.00	50000.00	
5	road pavement		1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	20000.00	20000.00	
6	window grill faculty room		1	0	0	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	100000.00	100000.00	
7	door grill stairway		1	0	0	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	50000.00	50000.00	
8	Hanging/wall cabinets		1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	60000.00	60000.00	
9	Repair of MIS Room 103 (Tiles Replacement)		1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	60000.00	60000.00	
10	Repair of MIS CR (Leak of Plumbing/Hose and Floor)		1	0	0	1	30,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	30000.00	30000.00	
11	Cleaning/Repair of Aircon (2 Units)		1	0	0	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	6000.00	6000.00	
12	Upgrading of MIS Enrollment System		1	0	0	1	1,500,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1500000.00	1500000.00	
13	ELECTRICAL SUPPLY		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
14	REPAIR OF AIR CON		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
15	RENOVATION OF ADMISSION OFFICE		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
16	Water Hose		1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	5000.00	5000.00	
17	Fusket		1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	3000.00	3000.00	
18	Bulb		1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	3000.00	3000.00	
19	Wiring		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
20	LABORATORY MAINTENANCE		1	0	0	1	300,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	300000.00	300000.00	
21	BUILDING RENOVATION		1	0	0	1	500,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	500000.00	500000.00	
22	Repair of cubicle doors and ceiling of Faculty Comfort room		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
23	Repair of Ceiling Fans (Classrooms)		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
24	Repair old Windows		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
25	Repair of Prayer room with Wash Space		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
26	Painting of Old Classrooms		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
27	Cleaning/Repair of Aircon (4 Units)		4	0	0	4	24,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	6000.00	24000.00	
28	GENERAL REPAIR GRADUATE STUDIES & MATH AND SCIENCE ROOFING		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
29	GENERAL REPAIR OF GRADUATES STUDIES COMPRT ROOM INTENDED FOR STUDENTS		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
30	CONVERSION OF GRADUATE STUDIES AMPHITHEATER TO STATE OF THE ART AMPHITHEATER.		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
31	WIRING OF DOOR ENTRANCE OF MULTIMEDIA ROOM		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
32	WIRING FOR ELECTRICAL LAMPS		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
33	RENOVATION OF ACADEMIC BUILDING		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
34	RENOVATION OF SWK OFFICE		1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	




CAPITAL OUTLAY																		
1	0	0	1	#####	0	0	0	0	0	0	0	0	0.00	0.00	0.00	1.00	30000000.00	30000000.00
Construction of Administrative Building	Building	1	0	0	1	#####	0	0	0	0	0	0	0.00	0.00	0.00	1.00	30000000.00	30000000.00
Repair and Rehabilitation of Main Library	Building	1	0	0	1	#####	0	0	0	0	0	0	0.00	0.00	0.00	1.00	25000000.00	25000000.00
Repair of Education Building	School Building	1	0	0	1	6,000,000.00	0	0	0	0	0	0	0.00	0.00	0.00	1.00	6000000.00	6000000.00
Repair of Agricultural Building	School Building	1	0	0	1	1,500,000.00	0	0	0	0	0	0	0.00	0.00	0.00	1.00	1500000.00	1500000.00
SMART Campus		1			1	#####							0	0.00	0.00	1.00	25000000.00	25000000.00
Flexible Learning Management System for Sciences, Mathematics and ICT		1			1	7,723,900.00							0	0.00	0.00	1.00	7723900.00	7723900.00
					0	0.00							0	0.00	0.00	0.00	0.00	0.00


<b>A. TOTAL</b>																			135,738,400.00
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																			13,573,840.00
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																			
<b>D. GRAND TOTAL (A + B + C)</b>																			149,312,240.00
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b> In Figures and Words:																			
<b>F. MONTHLY CASH REQUIREMENTS</b>																			
G.1 Available at Procurement Service Stores																			
G.2 Other Items not available at PS but regularly purchased from other sources																			
TOTAL MONTHLY CASH REQUIREMENTS																			


\*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:   
**MRS. HELBALY A. IBILANI**  
 Supply Officer

Date Prepared: \_\_\_\_\_

Certified Funds Available / Certified Appropriate Funds Available: Approved by:  
  
**SAMER AL-QUSALI, CPA**  
 Accountant / Local Budget Officer

  
**DR. CHARISMA S. UTJALUM, CESE**  
 Head of Office/Agency